

Jefferson County Child Support Enforcement: <http://chfs.ky.gov/dis/cse.htm>

Child support enforcement (CSE) services are automatically provided to current and former recipients of K-TAP and public medical assistance. K-TAP caseworkers will refer to the appropriate child support office.

The 2 main forms needed to open a case for Child Support is CS33 & CS11. However, it is recommended that all forms be filled out and the CS37 be read to inform of rights. Check website for additional information.

CSE forms:

Form [CS-33](#) – Application for Child Support Services. To be used if client is not receiving K-TAP or medical assistance.

Form [CS-37](#) - Child Support Services Fact Sheet for Non-KTAP Applicants

The following forms should also be completed by the applicant:

Form [CS-11](#) - Authorization and acknowledgement of no legal representation

Form [CS-140](#) - Assignment of rights and authorization to collect support

Form [CS-148](#) - The Custodial Parent Affidavit

Form [CS-168](#) - Application for Direct Deposit

*LEP clients will be assisted by a caseworker via the Language Line

New Office Hours:

Monday:	8:00am to 5:00pm Payment Window Closes @ 4:45pm
Tuesday:	8:00am to 5:00pm Payment Window Closes @ 4:45pm
Wednesday:	8:00am to 10:00 am (Office is open but no clients seen except appts) 10:00am to 5:00pm Payment Window Closes @ 4:45pm
Thursday:	8:00am to 12:00pm (Office is open but no clients seen except appts) 12:00pm to 6:30pm Payment window is open Thursday from 8:00am to 4:45pm
Friday:	8:00am to 5:00pm Payment Window Closes @ 4:45pm

Payments accepted at:

- Pay window at Child Support office (315 W. Muhammad Ali Blvd); cash only - exact amount.
 - Drop box is also located outside the double doors where a check or money order can be dropped off and our office will mail it to the Centralized Collection Unit in Frankfort. **No Cash in Drop Box.**

- Satellite office on the 1st floor in the new Court House.
- Online at www.expertpay.com
- or mailed to Child Support Enforcement P.O. Box 14059 Lexington, KY 40512-4059

Always include Social Security number on check or money order.

More about Expert Pay:

For your convenience, the Child Support Enforcement Program of the Department for Income Support now offers online access for making child support payments.

Simply visit www.ExpertPay.com, click on "obligors," and register to electronically submit child support payments from checking or savings account.

To register, you need the following information:

- * Obligor Name
- * Obligor Social Security Number
- * State Identification Number
- * FIPS Code (Federal, state, and County Code)
- * Amount to be withheld
- * Is medical insurance available?

The registration process takes up to three business days and there is a onetime registration fee of \$2.50 charged the first time a payment is submitted.

For more information, go to www.ExpertPay.com.